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## ADDENDUM NO.2

### ADDENDUM NO.2 – ZNCB/RFP/FIN/61/2021: TENDER FOR PROVISION OF A PLANNING AND BUDGETING TOOL FOR THE ZAMBIA NATIONAL COMMERCIAL BANK PLC

Reference is made to the above captioned tender.

Kindly be informed as follows:

NO	QUERY FROM PROSPECTIVE BIDDER	ZANACO RESPONSE
1.	Kindly share the number of users expected to work with the budgets. This will include those with the following:  1. Initiate or prepare  2. Approve or disapprove  3. Review and escalate	  130 – Initiate or prepare  90 – Approve or disapprove  90 – Review and escalate
2	Is it required for the planning tool to collect data from ZANACOs existing ERP to help produce reports of budget against actual. Secondly, will users equally use the planning tool for review of planning activities. In line with the same, does or will the Zanaco platforms work with and API to manage traffic.	-Upload files would be ideal as a basis of input -Yes, Users will use the tool for planning - If the access can be restricted to active domains preferably active directory were a solution uses LDAP
3	In the pre-bid meeting nothing was mentioned about "A letter confirming the bidder's banking Details". It, however, is one of the items under "Organization Profile" on page 8. Are bidders required to submit this letter?	Kindly note that this needed for vendor profile information and not part of the evaluation criteria
4	Consider extension of the tender submission	Kindly consider extension for 1 <sup>st</sup> December, 2021 at 15:00hrs

Please note that all other details pertaining to this RFP remain unchanged.

  
Francine C Chisala  
HEAD-SUPPLY CHAIN MANAGEMENT