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22<sup>nd</sup> June, 2022

#### ADDENDUM NO.1

#### ZNCB/RFP/P&F/19/2022: PROVISION OF MAINTENANCE, REPAIR AND SERVICING OF GENERATORS COUNTRY WIDE FOR THE ZAMBIA NATIONAL COMMERCIAL BANK ON A TWO-YEAR CONTRACT

Reference is made to the above captioned request.

Kindly be informed as follows:

NO	QUERY FROM PROSPECTIVE BIDDER	ZANACO RESPONSE
1.	We write to request for extension of tender	Please note that the closing date has been extended to 8 <sup>th</sup> July, 2022 at 15:00 hrs.
2.	There are some sites which were omitted on the list	Please note that an updated BOQ has been shared on the website
3.	Is five years' similar experience in providing tendered services restricted to banks only? (Source: Technical compliance table item 3.3)	Bidders should demonstrate similar works experience NOT only restricted to the banks but any other institutions with similar installations and country coverage.
4	Is there any room for joint ventures?	In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid. Further, Company registration documents for both vendors should be submitted.
5	Should the Bid declaration be edited to current date?	The date can be updated
6	Can similar qualifications for a Team Leader such as Mechanical Engineering be considered? (Source: Technical compliance table item 1.1)	Similar qualifications such as Mechanical Engineering, Electrical/Mechanical and Electrical/Electronic Engineering can be

		considered with proof of registration and valid practicing license from EIZ.
7	<p>Considering that the schedule of gensets provided is not very clear with regards to equipment models as some brands such as SDMO are packaged units with different spares from different manufactures posing a challenge to price the tender:</p> <p>5.1 Should site visits be conducted to verify equipment models and spares serial numbers?</p> <p>5.2 Will Technical drawings be provided?</p> <p>5.3 Will the client provide more details such as equipment models and spares serial numbers?</p> <p>5.5 What will be the frequency of servicing? Monthly, Quarterly or Annually considering that machine demand are different?</p> <p>5.4 Will the client be provided a standard boq or pricing model to guide what to be quoted for?</p> <p>5.6 Are all the gensets functional and What is the current condition of gensets?</p> <p>5.7 Other than quoting for genset servicing based on consumables, are prices for replacement spares to be quoted for as well?</p>	<p>Site Visit requirement is NOT mandatory but bidders are encouraged to do so at their own cost and arrangements.</p> <p>Technical drawings will not be provided as the nature of work does not demand so.</p> <p>Considering the huge number of installations, genset models will not be provided at this stage.</p> <p>Models and replacement spare parts serial numbers will not be provided. The bidder may visit site if necessary to collect this information. Spare parts prices may be quoted if possible for the bidder to determine the provisional amount for spares replacement.</p> <p>In addition to the genset Make and Capacity that has already been provided, the Terms of Reference (TOR) and Boq which details the scope of work and frequency of Genset maintenance have been provided.</p> <p>Refer to the TOR for frequency of genset maintenance. Refer to Appendix I. for a detailed Preventive Maintenance checklist.</p> <p>A standard pricing model /boq has been provided to guide with bid pricing.</p>

		<p>All the gensets are functional and are in good working condition.</p> <p>Prices for possible replacement spares may be included were possible in a separate Price list as per sample spare parts price list provided.</p>
8	Is the client going to provide the scope of work or TOR?	Yes, the TOR has been provided which details the scope of work.
9	Should the maintenance methodology be provided by the bidder or the client will provide a standard genset maintenance methodology?	Refer to the TOR for a standard Maintenance Methodology.
10	Inclusion of additional preliminary requirements	Contractors must be duly registered with the Engineering institution of Zambia (EIZ), The National Council for Construction (NCC) in category E, grade 1 to 6 and the Workers Compensation Fund Control Board
11	Additional preliminary requirement for key personnel	All key employees proposed for the project MUST also show proof of registration with EIZ with valid practicing licenses

Please note that all the other details pertaining to the tender remain unchanged.

Regards,



Mundia Siyauya

ACTING HEAD SUPPLY CHAIN MANAGEMENT