24th September 2021

ADDENDUM NO.1

REQUEST FOR PROPOSALS – PROVISION OF ORACLE ERP UPGRADE FOR ZAMBIA NATIONAL COMMERCIAL BANK PLC

Reference is made to the above captioned tender.

Kindly be informed as follows:

NO	QUESTIONS FROM BIDDERS	RESPONSES FROM ZANACO
1	Under the existing ERP system, are there customizations which have been executed? If so, do you want us to give costing for other customizations in the new upgrade at this stage or it will be considered as the addendum to this proposal?	Yes. We expect that the implementer will migrate all custom forms and reports. The cost for this should be included in the upgrade cost.
2	Can we have information on what customizations have been done in the current R12.1.3	Find below customization; • Zanaco Element Access (Form used to capture and approve Payroll Element in Oracle ERP) • XXSSHR Imprest Form Function (Request Imprest) • XX Expense Report Form Function (Retire Expense report) • XX PO Receipt OAF Function (Custom Approval when you
3	Is Zanaco going to continue hosting the solution in the current Data Centre or are you now taking the cloud approach?	Yes, Zanaco is going to host the solution on premise.
4	Is Zanaco going to provide the testing environment for the upgrade or you are going to be moving to the new system?	Project will provide, UAT, DEV and Prod Environment

5	On customization are you able to provide information on how many modules are installed on the application?	12 modules. General ledger, payables, receivables, fixed asset, cash management, iProcurement, sourcing, procurement contract, inventory, Payroll and purchasing
6	Is it possible to submit RFP digitally instead of hard copy	Kindly submit all proposals via the tender box as stipulated in the bidding document
7	Do you require any third-party integration in this upgrade? If so are the APIs available?	3 Integrations and APIs are already available.
8	Are we able to get the current architecture for the production and unproduction environment?	To be advised at a later stage
9	Will the procurement licenses be acquired by Zanaco or vendor?	Zanaco
10	Does Zanaco have the backup site where we need to do an upgrade on as well or it is just the primary site	Yes, we have a DR site. DR Should also be upgraded.
11	On the requirements there is need to upgrade from Solaris 10 to 11 while the second one from the excel document is talking about moving from Solaris to red hat, which one are we going with?	Solaris 10 to latest version of Solaris
12	We would like to request for clarity on the Certificate of Incorporation and Tax clearance certificate, should these only be Zambia documents, that is are you only allowing Zambia registered companies to bid or are we able to supply the same from our respective countries?	It is important that you provide all these documents as requested. OS is from 10 to the latest version of Solaris.
13	There are discrepancies in the RFP and the "ERP Upgrade Requirements excel" embedded to the RFP. These are: 1. RFP Page 10 - Oracle Application Upgrade from R12.1.3 to R12.2.10 ERP Upgrade Requirements excel file ERP001 – As Zanaco Bank we want to upgrade oracle ERP from version R12.1.3 to 12.2.9".	The upgrade is Upgrade from R12.1.3 to R12.2.10.

	2. RFP Page 10 –Switch from Solaris 10 Operating System (for application) to latest Solaris version and Database server from Solaris 11 OS latest version of Solaris OS." ERP Upgrade Requirements excel file ERP003 – Swift from Solaris 10 and 11 Apps and DB to Redheart 7.8	We are maintaining Solaris. Upgrading to the latest version of Solaris on the Aps and DB.
14	Is there a possibility to consider extension of submission of bidding documents by a week?	The tender has been extended to close on 11th October, 2021 at 15:00hrs.
15	Are the bidding documents on sale	The bidding documents are not for sale

Please note that the all the other details pertaining to this RFQ remain unchanged.

Yours sincerely,

Francine M Chisala

HEAD SUPPLY CHAIN MANAGEMENT