



Please make the following documents available at any nearest Zanaco branch or call any Sales person near you and become a Zanaco Xpress Agent:

**For Limited company/Registered Business**

1. Copy of Certificate of Registration from PACRA.
2. Copy of Council Business Levy/Trading license or payment receipt from Council
3. Copy of NRCs for Directors or Individuals involved in the operations of the business
4. Passport Size photos for Directors or Individuals involved in the operations of the business
5. Copy of PACRA form III/V
6. TPIN Certificate and Tax Clearance Certificate.
7. Fill in Mandate/Board Resolution for a Limited company (can collect from any Zanaco Branch).
8. Fill in Mandate Form for Sole Trader (can collect from any Zanaco Branch).
9. Articles of Associations for Limited company.
10. Copy of Proof of physical address for the business (Utility bill showing physical address {Water, Electricity, tenancy agreement, title deed or letter from a local authority [Church, Headman, DC etc.]
11. Copy of Proof of physical address for registered Directors and Signatories.
12. Fill in bank's CIF Form (can collect from any Zanaco Branch).
13. Minimum investment is K5,000.00 per outlet.
14. SMART PHONE with not less than 5 mega pix camera and 8.1 or above Android version that will be used for transactions.
15. PACRA SEARCH report or fee of K83.00 for sole trader and K90 for Limited Company.
16. Complete and execute the Zanaco Xpress Contract.
17. well-established commercial activity which has been operational for at least six months
18. Clean CRB Report and Police clearance
19. Reference letter from credible source (Zanaco staff, Church, Traditional/Civic leader, Employer, MNO's, Other Bank)
20. Bank/MNO statement or audited financial statements

**For Individuals**

1. Copy of NRCs for Individuals involved in the operations of the business
2. Passport Size photos for Individuals involved in the operations of the business
3. TPIN registration certificate and Tax Clearance certificate.
4. Proof of physical address of individual/s (Utility bill showing physical address{Water, Electricity etc},
5. tenancy agreement, title deed or letter from a local authority[Church, Headman, DC etc])
6. Fill in bank's Individual Account Opening Form (can collect from any Zanaco Branch)
7. Minimum investment is K5,000.00 per outlet.
8. SMART PHONE with not less than 5 mega pix camera and 6.0 minimum Android version that will be used for transactions.
8. Sign Zanaco Xpress Contract



9. well-established commercial activity which has been operational for at least six months
10. Clean CRB Report and Police clearance
11. Reference letter from credible source (Zanaco staff, Church, Traditional/Civic leader, Employer, MNO's, Other Bank)
12. Bank/MNO statement

For any further details please visit the nearest Zanaco Branch or Contact Sales person near you: Call or Text Zanaco Customer Service on 5000 (MTN and Airtel).  
Email: [customerservice@zanaco.co.zm](mailto:customerservice@zanaco.co.zm)